

## PATIENT REGISTRATION FORM

It is preferable that this form is received by the hospital as soon as possible, ideally within 7 days prior to admission.

**TO BE COMPLETED BY PATIENT**

Unit Record Number

Family Name

Given Names

Date of Birth  Age

Sex  Room No.

**OR USE LABEL**

Have you been admitted to this Hospital previously? ☐ No ☐ Yes Year: .....

Preferred accommodation? ☐ Private room ☐ Shared room

Method of payment for this admission: ☐ Private Health Insurance  
☐ Self Funded ☐ Workcover ☐ TAC/MVIT(WA) ☐ DVA ☐ Other: .....

How did you find out about this hospital?  
☐ Specialist ☐ G.P. ☐ Newspaper ☐ Internet ☐ Other: .....

Have you been / will you be admitted to ANY Hospital within the past:

7 days? ☐ No ☐ Yes 28 days? ☐ No ☐ Yes

90 days? ☐ No ☐ Yes (TAS ONLY)

\*Previous to this admission

- If yes, please state previous hospital: .....

Is this admission related? ☐ Yes ☐ No

Dates of hospitalisation: From ...../...../..... to ...../...../.....

Any related admissions prior to that? ☐ No ☐ Yes

- If yes, please specify: .....

National Health Identifier  
Record Number (NHIRN):

Procedure or reason for this admission: ..... Admitting Doctor: .....

**Date to be admitted:** ...../...../..... **Operating date (if different from admission date):** ...../...../.....

☐ Day Stay or ☐ Overnight Stay (please tick)

Referring Doctor: .....

Title: ☐ Mr ☐ Master ☐ Miss ☐ Ms ☐ Mrs ☐ Dr ☐ Other

### CONCESSION CARD DETAILS

Surname:

*These cards entitle patients to medicines at the concession rate and may be requested as proof of eligibility for subsidised medicine.*

Previous surname:

Safety Net Number:

First given name:

DVA Card No.:

Second given name:

DVA Card Colour: ☐ Gold ☐ White ☐ Orange Expiry: /

Sex: ☐ Male ☐ Female

Would you like a visit from a member of an Ex Service organisation / DVA Liaison Officer? ☐ Yes ☐ No

Date of birth:  Estimated D.O.B. ☐

**Marital Status:** ☐ Single ☐ Married ☐ Defacto  
☐ Widowed ☐ Divorced ☐ Separated

Transport required: ☐ Yes ☐ No (DVA patients only)

Occupation:

Pension No.: Expiry: /

Religion: Religious visit ☐ Yes ☐ No

Healthcare Card No.: Expiry: /

Country of birth:

Senior Pharmacy Concession Card No.: Expiry: /

(If Australia, please specify state):

Ambulance Service Membership No.: Expiry: /

☐ Resident ☐ Non-Resident

### GENERAL PRACTITIONER DETAILS

Indigenous status: ☐ Aboriginal ☐ Torres Strait Islander  
(Required by Dept. of Health) ☐ Both ☐ N/A ☐ ASSI (QLD ONLY)

Can we notify your GP of your admission and discharge? ☐ Yes ☐ No

Interpreter required? ☐ Yes ☐ No

Local Doctor:

Preferred language:

Name of Practice:

Address:

Address:

Suburb: State: Postcode:

Suburb: State: Postcode:

Medicare Card Number  Number before patient name:

Telephone: Fax:

Expiry date:

### PRIVATE HEALTH INSURANCE DETAILS

*Please bring your card to hospital with you*

Home phone:

Health fund:

Work phone: Mobile phone:

Level of cover / table:

Email:

Member number:

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Age

--	--

Sex

☐

Room No.

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**OR USE LABEL**

### EMERGENCY DETAILS

#### NEXT OF KIN

Given name(s):

Surname:

Address:

Suburb:

State:

Postcode:

Relationship to patient:

☐ Spouse ☐ Partner / Defacto ☐ Son ☐ Daughter  
☐ Other (specify):

Telephone (Home):

Telephone (Work):

Mobile:

Email:

#### CONTACT 1

Given name(s):

Surname:

Address:

Suburb:

State:

Postcode:

Relationship to patient:

☐ Spouse ☐ Partner / Defacto ☐ Son ☐ Daughter  
☐ Other (specify):

Telephone (Home):

Telephone (Work):

Mobile:

Email:

#### Do you have ENDURING POWER OF ATTORNEY?

Enduring Power of Attorney — Medical ☐ Yes ☐ No

Enduring Power of Attorney — Financial ☐ Yes ☐ No

Enduring Power of Attorney — Guardianship ☐ Yes ☐ No

Name of Enduring Power of Attorney

Contact Telephone

*If Yes to any of above, please bring your documents to the hospital on admission*

#### PERSON RESPONSIBLE FOR ACCOUNT

Given name(s):

Surname:

Address:

Suburb:

State:

Postcode:

Relationship to patient:

☐ Spouse ☐ Partner / Defacto ☐ Son ☐ Daughter  
☐ Other (specify):

Telephone (Home):

(Work)

Mobile:

#### COMMENTS / SPECIAL INSTRUCTIONS / REQUESTS

### POSTAL ADDRESS

☐ Same as residential address

Address:

Suburb:

State:

Postcode:

### WORKERS COMPENSATION / THIRD PARTY / PUBLIC LIABILITY DETAILS

*Written approval will be required prior to admission*  
☐ Work Cover\* ☐ Third Party\* ☐ Public Liability  
*\*Work Cover & Third Party patients accommodated at patient's request in a private room will incur some out of pocket expenses*

Employer:

Address:

Suburb:

State:

Postcode:

Employer Phone:

Cause of injury

Contact Name:

Date of accident:

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Location:

Insurance Company:

Claim Number:

Claim approved? ☐ Yes ☐ No

Person / Company Responsible for Account

Name:

Address:

Suburb:

State:

Postcode:

Relation:

Phone (Home):

(Work)

### RESPONSIBILITY

**I certify that the information provided on this form is true and accurate to the best of my knowledge and I have read and understand the *Admission Information* provided with these forms.**

**Patient or Guardian's Signature: .....**

**Patient or Guardian's full name: .....**

**Date: ...../...../.....**



## PATIENT HEALTH HISTORY

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### PRE-ADMISSION /ANAESTHETIC HEALTH INFORMATION

Please tick (✓) Yes or No to all of the following questions.	NO	YES	Provide details if requested below	Nursing Staff Use ONLY
<b>Do you have any allergies or sensitivities?</b> Have you had an allergic reaction to any drugs / tapes, lotions, foods (eg. peanuts), latex or rubber? <b>ATTACH LIST IF NOT ENOUGH ROOM</b>	<input type="checkbox"/>	<input type="checkbox"/>	Specify allergy and reaction: ..... ..... .....	Document on anaesthetic & Medical Record - Alert Sheet, NIMC, Red ID Band If latex allergy, follow latex policy.
What is your: <b>Height:</b> ..... <b>Weight:</b> ..... <b>Body Mass Index (if known):</b> ..... Reason for admission:..... ..... Past / Surgical history (attach a list if insufficient space). Have you had any previous operations? Please list operations and dates performed. (Most recent first) ..... ..... .....				Elective Admission <input type="checkbox"/> Emergency Admission <input type="checkbox"/> Unexpected re-admission within 28 days <input type="checkbox"/> Transfer from: ..... .....
Have you or any family member had any reactions / side effects to anaesthetic? (eg. malignant hyperthermia)	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	If yes - inform Anaesthetist
Do you or have you ever smoked?	<input type="checkbox"/>	<input type="checkbox"/>	Current daily amount: Date ceased: ...../...../.....	
Do you suffer from blood disorders / anaemia / bleeding problems / bruise easily?	<input type="checkbox"/>	<input type="checkbox"/>	Details:	Advise surgeon if relevant
Have you ever had a blood clot in your legs or lungs (ie. DVT or PE)?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	If yes - inform treating Doctor
Have you had an organ transplant?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Have you had Laparoscopic Gastric Banding / Sleeve Gastrectomy / Gastric Bypass?	<input type="checkbox"/>	<input type="checkbox"/>	Date of procedure: ...../...../..... If YES, is band deflated? <input type="checkbox"/> Yes <input type="checkbox"/> No Does your surgeon or anaesthetist know that you have a band? Surgeon <input type="checkbox"/> Yes <input type="checkbox"/> No Anaesthetist <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you drink alcohol?	<input type="checkbox"/>	<input type="checkbox"/>	Daily amount:	
Have you ever had jaundice / liver problems or disease?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Have you had any blood tests / autologous blood or other pathology taken for this admission?	<input type="checkbox"/>	<input type="checkbox"/>	If yes specify where: ..... When? ..... Where are the results? .....	Results in medical record
Have ECGs / X-rays / CT scans / MRI scans / Ultrasounds been taken for this admission?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, with you <input type="checkbox"/> or with your Doctor <input type="checkbox"/> <b>Please bring with you to hospital</b>	Films with patient or Doctor
Have you ever had a blood transfusion?  Any reaction?	<input type="checkbox"/>	<input type="checkbox"/>	Last transfusion: ...../...../.....  	If reaction - inform admitting Doctor and record reaction on Alert Sheet
Do you have any implants / prosthesis? (eg. hip replacement, cardiac valve or stent)	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	Document on operation checklist
Do you have any body piercings or hair extensions?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	

## PATIENT HEALTH HISTORY

-CONTINUED

OR USE LABEL

### HEALTH HISTORY

Please tick (✓) Yes or No to all of the following questions.	NO	YES	Provide details if requested below	Nursing Staff Use ONLY
<b>DIABETES</b>				
Do you have Diabetes? Type 1 <input type="checkbox"/> Type 2 <input type="checkbox"/> Gestational <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Managed by Diet <input type="checkbox"/> Tablets <input type="checkbox"/> Insulin <input type="checkbox"/>  Specialist: .....	Document Consider check BSL if required
Do you have any side effects related to your diabetes? (eg. reduced sensation in feet)	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	Consider Podiatry referral
<b>HEART</b>				
Have you ever suffered from chest pain / discomfort / heart attack?	<input type="checkbox"/>	<input type="checkbox"/>	Details:	Document
Have you ever had? High Blood Pressure High Cholesterol Family History of heart disease	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Details:	Document
Have you seen a Cardiologist?	<input type="checkbox"/>	<input type="checkbox"/>	Name: ..... Last appointment ...../...../.....	
Do you have a pacemaker or implantable defibrillator?	<input type="checkbox"/>	<input type="checkbox"/>	Type of Device ..... Date last Checked: ...../...../.....	Advise Surgeon / Anaesthetist if present Document on Alert Sheet
Have you had bypass surgery?	<input type="checkbox"/>	<input type="checkbox"/>	Date of procedure: ...../...../.....	Has your Surgeon or Anaesthetist been informed? Surgeon <input type="checkbox"/> Yes <input type="checkbox"/> No Anaesthetist <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have palpitations / irregular heartbeat / heart murmur?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Have you ever had Rheumatic Fever?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, when?	
<b>AIRWAYS</b>				
Do you suffer from Asthma / Bronchitis / Emphysema / shortness of breath on exertion / Pneumonia?	<input type="checkbox"/>	<input type="checkbox"/>	Do you use - Nebulisers? <input type="checkbox"/> Puffers? <input type="checkbox"/>	Suggest referral to Physio with Doctors consent
Do you have any sleep problems/ snoring?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Do you suffer from sleep apnoea?	<input type="checkbox"/>	<input type="checkbox"/>	Please bring CPAP machine to hospital if applicable.	If yes - inform Anaesthetist
Are you receiving home oxygen therapy?	<input type="checkbox"/>	<input type="checkbox"/>		
<b>NEUROLOGICAL</b>				
Do you suffer from strokes / mini strokes / Multiple Sclerosis / Motor Neurone Disease / Parkinson's Disease?	<input type="checkbox"/>	<input type="checkbox"/>	Specify any residual weakness / symptoms:	If functional deficit notify Doctor
Do you suffer from migraines?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Do you suffer from faints / blackouts / dizzy spells / TIA's?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Do you suffer from epilepsy / fits / seizures?	<input type="checkbox"/>	<input type="checkbox"/>	Date of last seizure: ...../...../.....	
Do you have short term memory loss / confusion / dementia?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	Notify Doctor if appropriate

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## PATIENT HEALTH HISTORY

-CONTINUED

OR USE LABEL

Please tick (✓) Yes or No to all of the following questions.

NO

YES

Provide details if requested below

Nursing Staff Use ONLY

### GENERAL MEDICAL

Do you have anxiety, depression or mental illness?

☐
☐

Name &amp; contact details of specialist:

.....

Current treatment ☐ Yes ☐ No

Do you have, or have you had cancer? Site:

☐
☐

Diagnosed: ...../...../.....

Surgery ☐ Chemotherapy ☐ Radiotherapy ☐

Current ☐ OR Complete ☐

Check for possible risk of Lymphodema / Document on Alert Sheet (if applicable)

Do you have any significant neck or back injuries?

☐
☐

Specify:

Do you suffer from any thyroid problems?

☐
☐

Specify:

Do you suffer from bowel problems / disorders / incontinence?

☐
☐

Specify

Do you suffer from kidney / bladder problems / incontinence?

☐
☐

Specify:

Are you on dialysis?

☐
☐

Do you suffer from reflux / stomach ulcer?

☐
☐

Specify:

Do you suffer from a hiatus hernia?

☐
☐

Specify:

Do you have speech / swallowing problems?

☐
☐

Specify:

Notify Doctor if appropriate. Consider speech therapist, dietitian and kitchen

Do you suffer from arthritis?

☐
☐

Specify:

Document

Do you have impairment of: ☐ Vision ☐ Hearing

☐
☐

Specify aids used:

Aids with patient in hospital ☐

Female patient - could you be pregnant?

☐
☐

Name &amp; contact details of specialist:

.....

Due Date: ...../...../.....

Inform anaesthetist

Do you have any other medical conditions?

☐
☐

Specify:

### DENTAL

Do you currently have loose teeth, chipped teeth, fillings?

☐
☐

Have you had any recent dental treatment?

☐
☐

Specify:

Do you have any crown, caps, dentures or braces?

☐
☐

Specify:

### NUTRITION

Do you have any eating difficulties or special dietary needs? (eg. cultural / religious)

☐
☐

Specify:

Did you lose weight in the last 6 months without trying?

☐
☐

Do you have a decreased appetite / are you eating poorly?

☐
☐

Complete Adult Malnutrition Screening form if patient answered yes to any of these questions

### INFECTION CONTROL ASSESSMENT

NO

YES

DETAILS

Nursing Staff Use ONLY

Have you returned from overseas within the past 14 days or been exposed to Acute Respiratory Infections?

☐
☐

Date Returned: ...../...../.....

Do you have a fever, cold, cough or other acute respiratory symptoms or sore throat?

☐
☐

If answered "Yes" above, have you visited a country with a "Health Alert" issued?

☐
☐

Please state Country/Region visited:

.....

Have you been transferred directly from an overseas healthcare facility (HCF) OR resided in an overseas Residential Aged Care facility OR been admitted overnight to any overseas HCF in the past 12 months?

☐
☐

Have you travelled overseas within the last 21 days to areas with increased prevalence for diseases such as Ebola, or other acute infectious diseases such as Measles, and do you have either: Fever, myalgia, headache, vomiting, diarrhoea, abdominal pain, unexplained bleeding, bruising, rash?

☐
☐

If response to any question is YES, contact IPC contact / Department Manager / DCS /Treating Doctor as Transmission Based Precautions may be necessary

Unit Record Number 

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Family Name 

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Given Names 

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Date of Birth 

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 Age 

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Sex 

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 Room No. 

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## PATIENT HEALTH HISTORY

-CONTINUED

OR USE LABEL

Please tick (✓) Yes or No to all of the following questions.	NO	YES	Provide details if requested below	Nursing Staff Use ONLY
<b>INFECTION CONTROL ASSESSMENT</b> <i>continued</i>				
Have you ever had a Multi Resistant Organism, such as: - Multi / methicillin resistant staphylococcus (MRSA)? - Vancomycin resistant enterococci (VRE)? - Clostridium difficile (c.diff)? - Carbapenim Resistant Enterobacteriaceae (CRE)? - Extended Serum Beta-Lactamase (ESBL)?	<input type="checkbox"/>	<input type="checkbox"/>	<b>Please specify:</b>  Date identified: ...../...../.....  <b>Site:</b> .....  <b>Hospital where identified:</b> .....	<b>If yes to ANY of the infection control questions</b>  1. Notify clinical manager or hospital coordinator and infection control coordinator.  2. Document in the medical record and on Alert Sheet.  3. Refer to the relevant policy.
Have you ever had Tuberculosis?	<input type="checkbox"/>	<input type="checkbox"/>	Specify at what age: .....  Year: .....	
Do you have / have you ever had a blood borne infection (eg. Hepatitis B and C, HIV)?	<input type="checkbox"/>	<input type="checkbox"/>	Specify which type of infection:	
Do you have / have you ever had any Sexually Transmitted Infections (STI)?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
Do you currently have an infection?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, where?	
<b>CREUTZFELDT JAKOB DISEASE</b>				
Have you ever been notified you may be at risk of Creutzfeldt Jakob Disease? (CJD)	<input type="checkbox"/>	<input type="checkbox"/>		2. Document in the medical record and on Alert Sheet.  3. Refer to the relevant policy.
Do you have a family history of 2 or more first degree relatives with CJD or other undiagnosed neurological illness?	<input type="checkbox"/>	<input type="checkbox"/>	If Creutzfeldt Jakob Disease (CJD) Specify relationship:	
Have you been involved in a "Look Back" study for CJD or are you in possession of a "Medical in Confidence" letter regarding risk of CJD?	<input type="checkbox"/>	<input type="checkbox"/>		
Have you received an injection of human pituitary hormone treatment for infertility or growth hormone for short stature prior to 1985?	<input type="checkbox"/>	<input type="checkbox"/>	When? ..... Why? .....	
Have you had surgery on the brain (Neurosurgery) or other surgical procedure that involved a Dura Mater graft before 1990?	<input type="checkbox"/>	<input type="checkbox"/>	Surgeon: ..... Hospital: ..... Year: .....	
Do you have a pre-existing neurological disease that is awaiting medical assessment?	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	
<b>SKIN INTEGRITY/ PRESSURE INJURY</b>				
Do you have any of the following? ♦ If YES, please tick (✓) as many boxes as applicable <input type="checkbox"/> Skin conditions <input type="checkbox"/> Existing wounds <input type="checkbox"/> Pressure injuries* (*ulcers, broken skin or reddened skin due to friction or pressure)	<input type="checkbox"/>	<input type="checkbox"/>	Specify:	Refer to Pressure Injury Risk Assessment Document on Care Plan Consider Wound Chart / Wound Consultant referral if required
Do you suffer from incontinence (urine / faeces)?	<input type="checkbox"/>	<input type="checkbox"/>		
Do you have any fistulas or stomas?	<input type="checkbox"/>	<input type="checkbox"/>	If Yes, specify:	
<b>FALLS RISK ASSESSMENT</b>				
Have you fallen / tripped in the last 12 months?	<input type="checkbox"/>	<input type="checkbox"/>	How many times?	<b>Nursing Staff Use ONLY</b>  Falls risk assessment tool completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have seeing / hearing problems?	<input type="checkbox"/>	<input type="checkbox"/>		
Do you use a walking aid? (eg. frame / stick)	<input type="checkbox"/>	<input type="checkbox"/>	If Yes, specify: ..... <b>Please bring to hospital.</b>	

PATIENT HEALTH HISTORY

MR055N

## PATIENT HEALTH HISTORY

-CONTINUED

OR USE LABEL

### DISCHARGE ASSESSMENT

Answering these questions will assist us in planning your discharge from hospital.

NO

YES

#### DETAILS

#### Nursing Staff Use ONLY

1. Are you aged 65 years or over?

☐
☐

ACAT / ACAS Assessment Completed?  
Yes / No Date: .....

Calculate readmission risk score

2. Do you live alone?

☐
☐

1 point for each 'YES' response.

3. Do you have any caring responsibilities for others?

☐
☐

Provide details:

4. Do you usually require assistance with daily activities?

◆ If YES, please tick (✓) as many boxes as applicable

☐ Spouse / Family Support

☐ Home Help

☐ Hygiene / Showering Assistance

☐ Nursing Service

☐ Respite / Day Care Program

☐ Meal Service

☐
☐

Further details / Other:

Readmission risk score

6

Referral required for patients with score &gt; 3 or any other concerns

5. Do you have any concerns regarding how you will manage at home after discharge?

☐
☐

Provide details:

Referral made to discharge planner / discharge coordinator  
☐ Yes ☐ No

6. Have you been discharged from hospital or presented to an emergency department in the last 28 days for the same condition?

☐
☐

Provide details:

How do you plan to get home?

☐
☐

Specify:

Do you require extra help with your medication when you go home?

☐
☐

Specify:

Notify Hospital Pharmacist

### LEGAL DOCUMENTATION

Have you completed any of the following?

NO

YES

Enduring Power of Attorney (please complete the information on page 4)

☐
☐

Anticipatory Directive\* (SA)

Advanced Care Directive (all other states)

☐
☐

Are you registered with the Australian Organ Donor Register?

☐
☐

Note on Alert Sheet if patient indicates Yes

If yes to any of the above marked with a star (\*), please provide a copy to the hospital.

### DAY PATIENT ASSESSMENT ONLY

What is the name of the person responsible for taking you home?

Name: .....

Address: .....

Telephone: .....

Name of the person staying with you for the first 24 hours post procedure (if different to person escorting you home)?

Name: .....

Address: .....

Telephone: .....

Healthe Care feels it is important you understand your rights and responsibilities and how to make a complaint should you need to. Our Rights and Responsibilities and compliments / complaints brochure is available on the internet and in the reception at the hospital.

To the best of my knowledge, the above details are true and correct. I have read and understand my rights and responsibilities and how to make a complaint / complaint should I need to do so.

Please tick if you do not wish to receive a patient satisfaction survey: ☐

Patient Signature: X.....

Date ...../...../.....

Print Name: .....

R.N. / E.N. Signature (as checked): .....

Admitting Nurse Sign (as checked): .....

Print Name: .....

Print Name: .....

Designation: .....

Designation: .....

Date: ...../...../.....

Date: ...../...../.....